

Shippensburg Soccer Booster Club

Meeting Minutes

August 8, 2016

In Attendance: Rhonda Gladfelter, Joette Shetter, Kim Taylor, Adele Kirby, Jen Van Horne, Kathy Bowers, Lisa Souders, Sandra Pearson, Jill Hubbard, Travis Hubbard, and Angie Barmont. Matt and Joanne Negley arrived at 7:05.

The meeting was called to order at 6:03 PM by President Rhonda Gladfelter.

There were no meeting minutes to be approved for June or July since those meetings were about fair stand planning.

The Treasurer's Report was presented. The gross receipts were as follows:

Side:	2016	2015
Hot Side	\$ 9,127.07	\$16,654.42
Cold Side	<u>\$ 9,708.74</u>	<u>\$ 7,499.59</u>
Total	\$18,835.81	\$24,154.01

The net profit for 2016 was \$6,608.16. This net profit is \$2,080.26 less than 2015. It was reported that the sales were down for every fair stand and the weather was extremely hot this year. It was also noted that in the future an adult needs to sign for all deliveries to the fair stand.

Things that went well this year:

1. The Manager on Duty idea went well, but there were not enough of them for the whole week.
2. Pre-cooking the meat went well but we could have used more help in doing so.
3. We saw new parents working more than once, working extra and we had middle school parents working.
4. It was good that we only sold ice cream for the pies and floats.
5. It was good that Rhonda and Joette learned how both sides run.
6. Having prep time from 8am to 11 am went well.
7. Sign Up Genius went well.
8. Using the roaster to heat up the taco meat quickly worked well.

Things that we should do different:

1. We should price out meat from other vendors.
2. We should defrost the meat after delivery and before cooking.
3. When we were short staffed we had to call the same people to come and help.
4. We need to change the schedule/shifts. There were too many people there during the slow times.
5. Travis Hubbard suggested separating the menu items so that cold items are sold only at the code side and hot items are only sold on the hot side.

6. It was suggested to not sell the pickles since they hardly sold any.
7. We need bottled water on the hot side.
8. We should have Tanner Energy check out the gas lines and the stoves.
9. We need to create a cover for the pie shelves.
10. It was suggested that the Manager on Duty update the inventory of items when they are moved from the freezer to the refrigerator and from the refrigerator to the stand.
11. We need a better system of tracking the water that is sold and that is given to the volunteers working.
12. It was suggested to put something on the edge of the boards under the water heater on the cold side.
13. If we decide to close during the day on Monday, Tuesday, Thursday and Fridays we may need to raise the price on some items.
14. We could put plexiglass on the the tables and sell advertising spots to put under the plexiglass.

Renovation Ideas:

1. The back doors do not lock.
2. Look into getting garage door type doors for the sides of the stands.
3. Concrete the back patio area.
4. Get new mats for the floors.
5. Paint the floors.
6. Put lights above the sink on the cold side.
7. Put shelves where the taco salad trays are stacked.
8. The lights on the outside of cold side do not work.
9. Need to look at the fridge and freezer situation.
10. Should we do anything different with the benches if we concrete the back patio?
11. We could make a wheelchair accessible spot at the bench.
12. We could change the bench seats from wood to the decking materials.

Structure for 2017 Planning:

1. Make a list of what we want to do and address each item each month at the meeting.
2. Calculate how much the club provides for each player to help encourage the middle school players and parents to sign up for shifts at the fair stand.

Winterizing the Fair Stand - It was agreed that we will have a plumber and an electrician come to the fair stand to show us how to winterize the fair stand properly.

Parent Meeting Information -

1. The parent meeting is tomorrow night at the senior high school at 6:30 pm. Rhonda passed around the flyer that was used for middle school soccer.
2. The paperwork that is given out to the players could be put on the website.

Spirit Wear:

1. The designs were passed around to everyone. These are a full-front design that can be put on short-sleeve t-shirts, long-sleeve t-shirts and sweatshirts. Everyone voted on the designs and gave them to Jen Van Horne to order. We can also sell the spirit wear at games and on the website.
2. Mary Eutzy is going to continue to take care of the Under Armour jacket program. She was asked to involve a middle school parent so they can learn how to do it.

Away Game Meals:

1. Subway needs a better system for ringing up the orders each week so they can be paid.
2. We need a parent from both the boys and girls teams to volunteer to pick up the subs and take them to the away games.
3. Some of the high-school boys may want foot-long subs instead of six inch subs.
4. Maplewood Produce offers six or eight inch subs and they can keep the lettuce and tomatoes separate.
5. Again, whatever type of sub a player orders will be the same sub they get for each away game to keep it simple.
6. It was moved by Kathy Bowers and seconded by Angie Barmont to go with Maplewood Produce for the away game meals (eight-inch subs, chips and a drink for \$7.50 per player) for the fall soccer season. Motion carries.
7. Kim Taylor reported that her mother-in-law would like to sell food at our home games. She is willing to pay for the food and donate the proceeds. JoAnn Negley stated that she would have to set up as a representative of the Booster Club. Also, we cannot sell food at Memorial Park, only the spirit wear. We can sell food at the games at Shippensburg University.

Community Night:

1. Community Night will be held from 5pm to 8pm at Memorial Park.
2. We can sell spirit wear.
3. We will be selling the whole dill pickles for \$0.50 each .
4. We will be selling walking tacos for \$3.00 each.
5. We cannot sell drinks.
6. There is no taco meat leftover from the fair. Rhonda asked how much meat everyone thought we would need for Community Night. It was decided that twenty pounds should do.
7. Rhonda stated that we still have lettuce, cheese, sour cream and two crates of Dorito packages left over from the fair.
8. We are going to use the spoons from the fair stand to give out with the walking tacos.
9. Kim Taylor will make signs for our stand at Community Night.
10. It was suggested to put out a donation jar as well.

High School Banquet - it was suggested that we try to get Premiere Events for either November 1st or November 3rd to hold the banquet. Adele will check with Premiere Events to book the date.

Tournaments:

1. We need a different way of getting food donated so there is more of a variety of food and quantities of the food.
2. Email or text any ideas to Rhonda.
3. The tournaments are at Reading and Greencastle.
4. JoAnne Negley suggested looking at getting a personalized canopy and to check with other booster clubs to see if we could all go in together to order Shippensburg Greyhounds canopies.

Alumni Soccer Game for October Breast Cancer Awareness:

1. Rhonda brought up this topic of discussion and that it could be held on a Sunday afternoon in October.
2. Coach Jones relayed to Rhonda that he thought it is a good idea.
3. It is a lot of work to get such an event going.
4. We could have a game of 7 on 7.
5. We could charge a registration fee.
6. We already have pink shoelaces for cleats.
7. Jen Van Horne suggested selling pink carnations at the October games.
8. Lisa Souder suggested getting the Lollipop Shop to make pink candy flowers or soccer ball lollipops. She will check into this.

Senior Night

1. There are three home games prior to the last game.
2. We should pick a night prior to the last home game in case of rain, then we can reschedule.

Coaches Update: There are no updates from coaches since none are present at this meeting.

The meeting was adjourned at 8:39 pm on a motion made by Adele Kirby and seconded by Joette Shetter. Motion carries.

Adele Kirby, Secretary