



Shippensburg Soccer Booster Club Meeting

January 10, 2023
6:30 - 8:30 pm
Marriott Courtyard

Minutes

1. Welcome and Opening

- In Attendance:
Jackie Eichelberger – Co President
Shannon Rudy – Co President
Jill Hubbard – Vice President
Becky Cramer – Treasurer
Nicole Weber – Secretary
Michelle Holtry – Parent
Mary Burnett – Parent
Kara Alosi - Parent

2. Treasurer's Report

- Paid taxes for Fair
- Received payment for cheese machine banquet payments
- Ended the year with \$19,904
- With a gain of \$8,243 for the year
 - Need to update the names on the bank account and change the credit card information
- Voted on 2023 Budget as provided by Becky

3. Update on 501c3 status

- Booster Non-Profit is still pending with the State, then needs to go to Federal level for approval. It may be until May till we have this completed.

4. Engagement Survey Summary

- How do we spend our time and money to make decisions

5. Booster Committees

- Proposal and shared understanding of committee work
 - i. Shannon provided a Committee Structure
 - ii. Committees Needed right now: (Nicole to create Sign Up Genius)
 - 1. MS Concession Stand – Becky Officer and Kara Lead
 - a. Purchase Candy, Chips, Sodas, Water
 - b. Make Price List
 - c. Money Box/Change

- d. Schedule volunteers
- e. Bring table, colors, ice
- 2. MS Away Meals – Jill Officer
 - a. Decide on vendor
 - b. Decide on food items
 - c. Decide on price
 - d. Create form with away game schedule for both boys and girls
 - e. Logistics of transporting food/color to/from bus and back to vendor
- 3. MS End of year – Nicole Officer
 - a. Food
 - b. Costs
 - c. Location
 - d. Player Gifts - cups
 - e. Coaches Gifts and Thank you Cards
 - f. Programs?
 - g. Volunteers for set up and clean up

6. Review and Update Timelines

- Monthly Booster Club Responsibilities
- Timeline for Fair Prep

7. January and February Booster Club Tasks

- Fair Prep – Jill, Becky, Michelle,
 - i. Ordering of Food
 - ii. Purchasing of paper goods
 - iii. Propane Delivered
 - iv. Prepare/Clean stands
 - v. Signage
- Fair Week –
 - i. Scheduling
 - ii. Manager on Duties
 - iii. Deliveries
 - iv. Re-ordering
 - v. Change for registers
 - vi. Clean-Up
 - Taking cards for payment
 - Square – No monthly fee, pay per
 - Becky will research more
 - Shannon will look into a hot spot
- Middle School Season Prep
 - i. Creation of Committees – See 5.ii

8. New Business

- Co-Presidents' Meeting with Principal and Athletic Director
 - i. Created list of questions
- Manageable meetings for all
 - i. Create a structured agenda and stick with schedule

- Proposed Booster Club Information Flyer
 - i. Shannon will create and was provided last years letter
 - Other new business?
 - i. Becky brought up that we need to update ByLaws, to change the “Dissolved” section that states all funds go AYSO which is no longer in existence; needs to be changed to Shippensburg Soccer Club. Will wait until 501c3 to be completed.
9. Jill recommended that we honor the players that had 100 points, since there isn’t a way to do this in the gym, can we purchase bricks for the weight room through the Greyhound Foundation.
- Jackie and Shannon will bring up with District Admin meeting.

10. Next Meeting Date - Monday February 6